



## CPD Courses for the Entire Dental Team

[www.tempdent.co.uk](http://www.tempdent.co.uk)

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Tempdent provides **GDC verifiable** Continuous Professional Development (CPD) training courses **across the UK** for the entire dental team.

**Our sessions are run either at our training premises, or in the comfort of your own practice.**

Please see below our list of CPD courses, please note that this list is not exhaustive. If there is a topic not mentioned here that you would like to do, please contact us, we can adapt sessions to be completely individual to your practice's requirements and are arranged at your convenience and to fit in with your business needs. Sessions are available during working hours, evenings or weekends.

Certificates of attendance will be awarded at the end of the course specifying the number of verifiable CPD hours.



**Safeguarding for Dental Practices  
levels 2 or for Leads at Level 3  
(3 hours)**

- Child protection & safeguarding vulnerable adult legislation
- Recognizing and reporting different types of abuse
- Legal governance and compliance
- CQC guidelines



**Decontamination & Cross Infection  
Control CPD update  
(3 hours)**

- Guidelines, procedures & protocols to HTM 01-05 updated guidelines
- Legal requirements set out by HTM 01-05 & CQC requirements
- Clinical governance for decontamination rooms



**Health and Safety CPD update  
(3 hours)**

- Guidelines, procedures and protocols mandatory for all practices.
- Legal requirements – RIDDOR, COSHH, ergonomics, manual handling and waste disposal



**IR(ME)R 2000 Radiography  
CPD update  
(3 hours)**

- Review and update of dental radiography knowledge
- Review & update of legislation & quality assurance



**IR(ME)R Practitioner update  
(5 hours)**

- Operator update taking radiographs successfully
- Legislation, Audits and CQC requirements
- Quality Assurance



**Dental Records & Compliance,  
Confidentiality &  
The Data Protection Act  
(3 hours)**

- Understand the principles and guidelines with regards to dental record keeping
- Understand the Data Protection Act and Principles of Confidentiality



**Complaints Handling, Law and Ethics  
(3 hours)**

- Guidelines and legal requirements
- Handling complaints
- Procedures
- Training and appraisals



**Oral Cancer and Habit Cessation  
Advice  
(3 hours)**

- Epidemiology and risk factors
- Screening for cancer – 2 minutes to save a life
- Giving cessation advice for smoking and Betel Quid



**Mental Capacity Act and Consent  
(3 hours)**

- The Mental Capacity Act and its 5 principles
- Assessing capacity and decision making, including best interest
- Documentation procedures
- Overviews of the principles of gaining patient consent



**CPR with Automated External  
Defibrillator  
(3 hours)**

- Fulfills statutory and GDC requirements for annual staff CPR training
- CPR and AED certificated for 1 year
- Unconscious casualty, CPR, choking
- Drugs Kit and Medical Emergencies



**Medical Emergencies  
(3 hours)**

- Oxygen therapy, airway management with Adjuncts (Oro-Pharyngeal (OP) airway) & use of emergency kit (not including drugs)
- Cardiac conditions
- Anaphylaxis
- Fainting
- General medical conditions
- Stroke
- Epilepsy
- Diabetes

Please note, depending on the number of participants we can offer AED as free supplementary attachment with the half day CPR & Advanced Life Support courses. Practices with a larger number of participants will need to purchase individual sessions separately.



**Fire Safety  
(3 hours)**

- Awareness of key legislation and legal requirements in relation to fire safety
- Risk assessment, policies and prevention
- Fire detection and evacuation procedures



**First Aid Appointed Person  
(6 hours) (certified for 3 years)**

- **It is a legal requirement for each practice to have at least 1 First Aider**
- Health, safety and incident management
- Unconscious casualty, CPR, choking
- Emergency conditions
- Appointed person certificated for 3 years



**First Aid at Work  
(3 full days) (certified for 3 years)**

- A full Health and Safety Executive (HSE) approved First Aid at Work course, in accordance with the Health and Safety (First Aid) Regulations 1981
- Each candidate will be certified for 3 years as a First Aider at work

**Course content:**

- Shock and treatment of an unconscious casualty
- Heart attacks & resuscitation
- Choking & fainting
- Burns and scalds
- Poisoning
- Bleeding & fractures
- Asthma & Seizures
- Severe allergic reaction
- Eye injuries



**Customer Service  
(3 hours)**

- Presenting a positive image of the company and individual
- Complaints Handling and conflict resolution
- Dealing with different types of internal and external customer



**Management  
(3 hours)**

- Management styles
- Conflict resolution
- Getting the best out of your team



**GDC CPD Management  
(3 hours)**

- How to manage and collate CPD portfolio for your 5-year cycle
- How to present completed CPD to GDC (first 5-year cycle for new registrants)



**Reflective Practice  
(1 hour add on to any course)**

- Practice and self-development for CPD compliance



**Oral Health Trends  
(3 hours)**

- Epidemiological evidence of changes in oral health
- New products, surveys & trends in oral health education, oral healthcare & oral disease



**Manual Handling  
(3 hours)**

- Relevant health & safety information
  - Spinal anatomy, relevant structure and function
  - Causes of back pain
  - Risk assessment
- Base positions and movements leading to more complex moves including moving and lifting objects and people (if appropriate)

## Consultancy Services Provided



### **Decontamination & Cross Infection control HTM01-05 consultancy (3 hours)**

- Training on the HTM01-05 document
  - Individual bespoke practice assessment by a Tempdent consultant with recommendations on compliance with the HTM01-05 standards & CQC requirements
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### **Health and Safety consultancy (3 hours)**

- Individual bespoke practice assessment by Tempdent consultant with recommendations on compliance with legislation & protocols that are mandatory for all practices.
- Support & guidance for individual practices to write risk assessments, policies & practice guidelines to comply with current regulations & standards.

Please speak to our dedicated training staff regarding 'Care Quality Commission Compliance Guidance' CPD sessions and consultancy.

Courses delivered at Tempdent  
North London Centre  
November 2017 – December 2018



Date	Course title	Verifiable CPD hours	Venue	Course duration
Wed 01.11.17	First Aid Appointed Person	6	Finchley	9.30am-4.30pm
Fri 17.11.17	Safeguarding Level 2	3	Finchley	9.30am-12.30pm
	Safeguarding Level 3	3	Finchley	1.30pm -4.30pm
Fri 01.12.17	CPR & AED	3	Finchley	9.30am-12.30pm
	Safeguarding Level 3	3	Finchley	1.30pm -4.30pm
Wed 13.12.17	Complaints Handling, Law & Ethics	3	Finchley	9.30am-12.30pm
	Writing Dental Records & Compliance	3	Finchley	1.30pm -4.30pm
Fri 12.01.18	Radiography	3	Finchley	9.30am-12.30pm
	Manual Handling	3	Finchley	1.30pm -4.30pm
Wed 24.01.18	CPR & AED	3	Finchley	9.30am-12.30pm
	Cross Infection & Decontamination	3	Finchley	1.30pm -4.30pm
Fri 09.02.18	Mental Capacity Act & Consent	3	Finchley	9.30am-12.30pm
	Safeguarding Level 3	3	Finchley	1.30pm -4.30pm
Wed 28.02.18	First Aid Appointed Person	6	Finchley	9.30am-4.30pm
Fri 09.03.18	Health & Safety	3	Finchley	9.30am-12.30pm
	Fire Safety	3	Finchley	1.30pm -4.30pm
Wed 21.03.18	Radiography IR(ME)R 5 hr Practitioner Update	5	Finchley	9.30am-3.30pm
Fri 13.04.18	CPR & AED	3	Finchley	9.30am-12.30pm
	Medical Emergencies	3	Finchley	1.30pm -4.30pm
Wed 25.04.18	Complaints Handling, Law & Ethics	3	Finchley	9.30am-12.30pm
	Writing Dental Records & Compliance	3	Finchley	1.30pm -4.30pm
Fri 11.05.18	First Aid Appointed Person	6	Finchley	9.30am-4.30pm
Wed 23.05.18	Safeguarding Level 2	3	Finchley	9.30am-12.30pm
	Safeguarding Level 3	3	Finchley	1.30pm -4.30pm
Fri 08.06.18	Customer Service	3	Finchley	9.30am-12.30pm
	Oral Cancer & Smoking Cessation	3	Finchley	1.30pm -4.30pm
Wed 20.06.18	CPR & AED	3	Finchley	9.30am-12.30pm
	Radiography	3	Finchley	1.30pm -4.30pm
Fri 06.07.18	Manual Handling	3	Finchley	9.30am-12.30pm
	CPR & AED	3	Finchley	1.30pm -4.30pm
Wed 15.08.18	First Aid Appointed Person	6	Finchley	9.30am-4.30pm
Fri 07.09.18	Health & Safety	3	Finchley	9.30am-12.30pm
	Fire Safety	3	Finchley	1.30pm -4.30pm
Wed 19.09.18	Radiography IR(ME)R 5 hr Practitioner Update	5	Finchley	9.30am-3.30pm
Fri 05.10.18	CPR & AED	3	Finchley	9.30am-12.30pm
	Medical Emergencies	3	Finchley	1.30pm -4.30pm
Wed 17.10.18	Complaints Handling, Law & Ethics	3	Finchley	9.30am-12.30pm
	Oral Cancer & habit cessation advice	3	Finchley	1.30pm -4.30pm
Fri 02.11.18	Safeguarding Level 2	3	Finchley	9.30am-12.30pm
	Safeguarding Level 3	3	Finchley	1.30pm -4.30pm
Wed 14.11.18	First Aid Appointed Person	6	Finchley	9.30am-4.30pm
Fri 07.12.18	CPR & AED	3	Finchley	9.30am-12.30pm
	Radiography	3	Finchley	1.30pm -4.30pm

### Course Fees for November 2017- November 2018

Venue	Course titles	Course duration	Course fee
In Dental Practice, up to 15 people	<ul style="list-style-type: none"> <li>Health and Safety</li> <li>Cross Infection &amp; Decontamination</li> <li>Radiography</li> <li>Oral Health Trends</li> <li>Orthodontics</li> <li>Safeguarding level 2 or 3</li> <li>Complaints Handling, Law &amp; Ethics</li> </ul>	Half day (3 hrs – 1 course)	£225 plus VAT & travel
	<ul style="list-style-type: none"> <li>Oral Cancer &amp; Smoking Cessation</li> <li>Mental Capacity Act &amp; Consent</li> <li>Writing Dental Records &amp; Compliance</li> <li>Fire Safety</li> <li>Manual Handling &amp; Ergonomics</li> <li>Customer Service</li> </ul>	Full day (6 hrs – 2 courses)	£325 plus VAT & travel
In Dental Practice, up to 12 people	<ul style="list-style-type: none"> <li>CPR &amp; AED</li> <li>Medical Emergencies</li> </ul>	Half day (3 hrs – 1 course)	£325 plus VAT & travel
	<ul style="list-style-type: none"> <li>First Aid Appointed Person</li> </ul>	Full Day (6 hrs – 2 courses)	£500 plus VAT & travel
Tempdent's North London Centre	<ul style="list-style-type: none"> <li>Health and Safety</li> <li>Cross Infection &amp; Decontamination</li> <li>Radiography</li> <li>Oral Health Trends</li> <li>Orthodontics</li> <li>Safeguarding level 2 or 3</li> <li>Complaints Handling, Law &amp; Ethics</li> <li>Oral Cancer &amp; Smoking Cessation</li> <li>Mental Capacity Act &amp; Consent</li> <li>Writing Dental Records &amp; Compliance</li> <li>Fire Safety</li> <li>Manual Handling &amp; Ergonomics</li> <li>Customer Service</li> </ul>	Half day (3 hrs – 1 course)	£55 plus VAT (per person)
	<ul style="list-style-type: none"> <li>CPR &amp; AED</li> <li>Medical Emergencies</li> </ul>	Half day (3 hrs – 1 course)	£65 plus VAT (per person)
	<ul style="list-style-type: none"> <li>Radiography IR(ME)R (5hr update)</li> </ul>	Full day	£85 plus VAT (per person)
	<ul style="list-style-type: none"> <li>First Aid Appointed Person</li> </ul>	Full day	£100 plus VAT (per person)

**A 10% discount will be offered to each individual booking and paying for 3 or more individual sessions in advance.**



## Get in Touch



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